

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	31-05-2025 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	31-05-2025 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Employees State Insurance Corporation
Organisation Name/संगठन का नाम	Employees State Insurance Corporation
Office Name/कार्यालय का नाम	Hyderabad
क्रेता ईमेल/Buyer Email	ct.reddy@esic.gov.in
Item Category/मद केटेगरी	Healthcare Sanitation Service - High Risk Area; Sanitary Attendant; 7 , Healthcare Sanitation Service - High Risk Area; Sanitary Supervisor; 7
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	5429 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	135719441.04
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	2714389

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन

जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Dean
ESIC Medical College & Hospital, Sanathnagar, Hyderabad 500038
(Shirishkumar Gulabrao Chavan)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

5. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Price Bid Sheet To Be Submitted In Same Format As Price Breakup - [1747818497.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Additional Scope of Work and Size of Areas to be Serviced:[1747818568.pdf](#)

Additional Machinery and Cleaning Agent Requirements (If any on a Monthly Basis):[1747818572.pdf](#)

Any other Terms and Conditions to be mentioned by Buyer:[1747818652.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
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Average Annual Turnover of the previous three financial year (i.e. 2021-22, 2022-23 and 2023-24)	20	10	View File
Total Experience of the firm	15	5	View File
Number of years of experience in relevant area in Govt. / Semi-Govt. / PSUs.	25	15	View File
Present operational contracts in the relevant field	20	10	View File
Complaints addressing mechanism in human resource	10	5	View File
Online /Offline Presentation	10	5	View File

Total Minimum Qualifying Marks for Technical Score: 50

QCBS Weightage(Technical:Financial):30:70

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
26-05-2025 11:00:00	General Branch/Admin Block, Ground Floor, ESIC Medical College and Hospital, Sanathnagar, Hyderabad 500038

Healthcare Sanitation Service - High Risk Area; Sanitary Attendant; 7 (250)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Area	High Risk Area
Category of Resource	Sanitary Attendant
Number Of Working Days in Week	7
Cleaning Cycle	Daily
Frequency of Cleaning (per cleaning cycle)	4
Machinery and Cleaning Agents	Customised List
Cost Consumable/Equipments	Consumables and equipment to be provided by the Service Provider (cost to be included by the service provider in his offered price)
Addon(s)/एडऑन	
Garbage Lifting and Disposal required	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources	Additional Requirement/अतिरिक्त आवश्यकता
1	Chiluka Ta Venkata Krishna Reddy	500038,ESIC Medical College & Hospital, Sanathanagar, Sanjeev Reddy Nagar,	250	<ul style="list-style-type: none">Monthly Volume of Garbage (In Tons) : 100Minimum Wage Per Month (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR Inclusive of GST : 32435.64

Healthcare Sanitation Service - High Risk Area; Sanitary Supervisor; 7 (15)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Area	High Risk Area
Category of Resource	Sanitary Supervisor
Number Of Working Days in Week	7
Cleaning Cycle	Daily
Frequency of Cleaning (per cleaning cycle)	4
Machinery and Cleaning Agents	Customised List
Cost Consumable/Equipments	Consumables and equipment to be provided by the Service Provider (cost to be included by the service provider in his offered price)
Addon(s)/एडऑन	
Garbage Lifting and Disposal required	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources	Additional Requirement/अतिरिक्त आवश्यकता
1	Chiluka Ta Venkata Krishna Reddy	500038,ESIC Medical College & Hospital, Sanathanagar, Sanjeev Reddy Nagar,	15	<ul style="list-style-type: none">• Monthly Volume of Garbage (In Tons) : 100• Minimum Wage Per Month (Including ESI,PF,ELDI, PF Admin Charge, and relieving charges if applicable) in INR Inclusive of GST : 34647.95

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

The bidders shall be bound to accept following adjustments at the contracted rates.

- The Purchaser / Competent Authority reserves the right to increase or decrease the bid quantity by up to 25% at the time of contract placement.
- The Purchaser / Competent Authority reserves the right to adjust manpower requirements as needed, including enhancing manpower strength by up to 35% of the total bid manpower, including relievers, on opening / commencement of the New OPD building in the MCH, SNR campus and its extended premises during Contract.

2. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

3. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

6. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

ESIC Saving Fund Account No 1
payable at
HYDERABAD

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

ESIC Saving Fund Account No 1
payable at
HYDERABAD

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Other instructions:

1. Duration of the service contract may be extended up to 12 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).
2. **OPTIONAL SITE VISIT:**
 - i. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder.
 - ii. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.
 - iii. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.
3. Without prejudice to Buyers right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:
 - i. The Seller fails to comply with any material term of the Contract.
 - ii. The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
 - iii. The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
 - iv. The Seller becomes bankrupt or goes into liquidation.
 - v. The Seller makes a general assignment for the benefit of creditors.
 - vi. A receiver is appointed for any substantial property owned by the Seller.
 - vii. The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.
4. Medical Fitness and Screening: It shall be the responsibility of the contractor to ensure that all employees deployed at the site, including housekeeping staff and supervisors, undergo a mandatory pr

e-employment/pre-induction medical check-up at the time of joining and at least an annual health check-up thereafter. These health evaluations must be carried out in accordance with the guidelines of ESIC Medical College & Hospital, Telangana Pollution Control Board (as per CFO conditions), HICC, and NABH.

5. Following documents are appended, which are part of this Bid:
 - Additional Scope of Work and Size of Areas to be Serviced (Chapter 2 of Tender Document)
 - Additional Machinery And Cleaning Agent Requirements (If Any On A Monthly Basis (Machinery on Rental)) (Annexure F of Tender Document)
6. As per government norms and extant rules, bidders must quote their service charges at a rate not less than 3.85% at Sl. No. 13 of Section A in the attached Excel sheet under the heading 'Excel Upload Required' in the GeM Bid document. Bidders who quote a service charge lower than 3.85% will not be considered in the financial bid.
 - Bidders are free to quote their own prices/rates for all items listed in Section C to Section G of the attached Excel sheet under 'Excel Upload Required' in the Financial Bid document.
7. Bidders must quote the prices for consumables, chemicals, personal protective equipment (PPE), and machinery of good quality and reputed brands that conform to relevant Indian Standards and bear the BIS ISI mark, wherever applicable. All such items must be purchased only from licensed vendors, and the contractor shall provide valid proof of BIS certification for each consumable, chemical, PPE, and machine supplied.
 - Products without BIS certification will not be accepted, and failure to comply with this requirement may lead to rejection of goods and/or termination of the contract. Every container, package, or box supplied must carry the manufacturer's descriptive label with complete product details including name, brand, batch number, date of manufacture, expiry date (if applicable), and usage instructions.
 - The products supplied must meet the satisfaction of ESIC Medical College & Hospital, Sanathnagar, in terms of both quality and quantity. Therefore, bidders must ensure they quote only for genuine, high-quality products of reputed brands. The responsibility of providing and maintaining the supply of such quality products lies solely with the bidder.
8. The values mentioned in the Price Bid Excel sheet are for reference only. Bidders must quote their own prices. Service charges at Sl. No. 13 of Section A must be quoted as a percentage, and shall not be less than 3.85%. Additionally, bidders must quote prices for all items listed under Sections C, D, E, F, and G. Failure to do so will result in rejection of the bid at any stage.
9. Bidders are **advised to quote their prices** on the GeM portal as follows:
 - The Other charges including Allowances over and above Minimum wage (% per Month) Inclusive of GST component shall not be less than 3.85% of the minimum wage (inclusive of GST).
 - The price for the "Monthly Volume of Garbage (in Tons)" should be quoted in such a manner that it bridges the gap between the total manpower-related charges (i.e., Minimum Wages per Month including ESI, PF, ELDI, PF Admin Charges, and relieving charges, inclusive of GST and service charges) and the final Total Offer Price. Bidders must ensure that the quoted amount under this head accurately balances the overall financial bid to match the total value specified in the Excel sheet, inclusive of all applicable taxes.

9. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

10. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---