 <b>E.S.I.C.</b>	<p>ಕಾರ್ಮಿಕ ರಾಜ್ಯ ವಿಮಾ ನಿಗಮ (ಕಾರ್ಮಿಕ ಮತ್ತು ಉದ್ಯೋಗ ಸಚಿವಾಲಯ, ಭಾರತ ಸರ್ಕಾರ)  <b>ಕರ್ಮಚಾರಿರಾಜ್ಯವಿಮಾನಿಗಮ</b>  <b>(ಶ್ರಮ एवं रोजगार मंत्रालय, भारत सरकार)</b></p> <p>EMPLOYEES' STATE INSURANCE CORPORATION  (Ministry Of Labour &amp; Employment, Govt. of India)</p>	 सत्यमेव जयते	<p><b>ಉಪ ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ, ಪೀಣ್ಯ</b>  ಹರಿಣಿ ಟವರ್ಸ್, 3ನೇ ಅಡ್ಡರಸ್ತೆ, 3ನೇ ಮುಖ್ಯರಸ್ತೆ, ಆಫ್ ರಿಂಗ್ ರೋಡ್ (ಎಫ್.ಟಿ.ಐ.ಹತ್ತಿರ),  2ನೇ ಹಂತ, ಇಂಡಸ್ಟ್ರಿಯಲ್ ಸಬರ್ಬ್, ಯಶವಂತಪುರ, ಬೆಂಗಳೂರು-560022.</p> <p><b>उप क्षेत्रीय कार्यालय, पीन्या</b>  हरिनी टावर्स, 3रा क्रॉस, 3रा मेन, (एफ.टी.आई.के. निकट), ऑफ रिंग रोड, 2रा  स्टेज पीन्या, इंडस्ट्रियल सबर्ब, यशवंतपुर, बेंगलोर- 560022.</p> <p><b>SUB REGIONAL OFFICE, PEENYA</b>  Harini Towers, 3rd Cross, 3rd Main, Off Ring Road, (Near F.T.I),  II Stage, Industrial Suburb, Yeshwanthpur, Bangalore -560022.  Phone: 080-23376821/831, Email: sro-peenya@esic.nic.in</p>
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ಸಂ/No. 49.B.11.16.VIG.ESTT.2018.VOL IV

दिनांक/ Date: 09.10.2025

## CIRCULAR

### Sub: Observance of Vigilance Awareness Week 2025 – reg.

As per the directives of the Central Vigilance Commission vide circular No.06/09/25 dated 10.09.2025, ESIC Headquarters Office Circular No.C-11/26/01/2024-Vig dated 29.09.2025, Sub Regional Office, Peenya will observe Vigilance Awareness Week 2025 from 27.10.2025 to 02.11.2025. The theme for this year is **“Vigilance: Our shared responsibility”**.

The observance of Vigilance Awareness Week 2025 shall commence with taking of the Integrity Pledge (Annexure A – CVC Circular dated 10.09.2025) by all the Officers/officials of the Corporation on 27<sup>th</sup> October, 2025 at 11.00 AM.

Additionally, all the Officers/Staff and Employers are advised to take e-pledge by visiting the CVC website [www.cvc.gov.in](http://www.cvc.gov.in). The IPs/IWs of ESIC may also be requested to take e-pledge by visiting the CVC website [www.cvc.gov.in](http://www.cvc.gov.in) which can be accessed by all. The certificate of Integrity pledge shall be downloaded and the same may be forwarded to Administration branch, SRO Peenya via e-mail: [admn-sropeenya@esic.nic.in](mailto:admn-sropeenya@esic.nic.in).

The Integrity Pledge available at Annexure A & B of CVC Circular dated 10.09.2025 may be publicized amongst all Employees/Employers/IPs/IWs/their families/vendors/suppliers/contractors etc., to elicit wider participation.

All the Branches, Branch Offices and DCBO under ESIC Sub Regional Office, Peenya are requested to conduct activities relevant to the theme to bring about maximum public participation, conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

Further, social media platforms, bulk SMS/email, Whats App ect. may be extensively used for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (X; @CVCIndia; Facebook; CVCofIndia). Organize grievance redressal camps for IPs/IWs of ESIC.

Circular No.A-34011/4/2025 dated 26.09.2025 received from ESIC National Training Academy is hereby enclosed for kind reference. All officials are requested to complete at least one course from each of the six categories from the list provided in Annexure-C of the Circular. However, officials are also encouraged to complete as many courses as possible.

It is requested to ensure active participation by all the officers/staff of ESIC during the Vigilance Awareness Week, 2025. The complete compliance report as per CVC instructions in the prescribed format (Annexure-D of CVC Circular No.06/09/25 dated 10.09.2025) along with photographs/media clips shall be sent to this office through email ([admn-sropeenya@esic.nic.in](mailto:admn-sropeenya@esic.nic.in)) for compiling and onward forwarding.

Encl: as above.

*Hindi version follows.*

  
**DEPUTY DIRECTOR(ADMN.)**

**To:**

1. Notice board.
2. All Branches, ESIC SRO Peenya, Bangalore: for information
3. All Branch Offices/DCBO under ESIC SRO Peenya, Bangalore: for information
4. Website content manager, ESIC SRO Peenya to upload the same in website.
5. Official Language Section, ESIC SRO Peenya, Bangalore: for information & Hindi version.
6. Office copy.



क.रा.बी.नि.  
E.S.I.C.

कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE  
CORPORATION**  
(Ministry of Labour & Employment,  
Govt. of India)



मुख्यालय/ Headquarters  
पंचदीप भवन, सी.आई.जी. मार्ग,  
नई दिल्ली - 110002  
**Panchdeep Bhawan, CIG Marg,  
New Delhi- 110002**

No. C-11/26/01/2025-Vig.

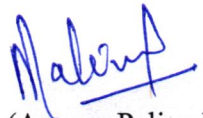
Date: 29/09/2025

### CIRCULAR

Sub: Observance of Vigilance Awareness Week, 2025

In continuation to this office circular of even no. dated 25.08.2025, please find enclosed herewith Central Vigilance Commission (CVC) circular no. 06/09/25 dated 10.09.2025 for kind information and necessary action.

Encl: As above

  
(Anurag Paliwal)  
Asst. Director (Vig.)

To

1. PPS to DG/FC/CVO
2. All Divisional Heads, ESIC Headquarters
3. All Zonal Insurance Commissioner/Zonal Medical Commissioner
4. Insurance Commissioner, NTA, ESIC
5. All Deans/Medical Superintendents of ESIC Medical, Dental & Nursing Colleges/ ESICMHs and ESICHS
6. D(M)Delhi/D(M)Noida
7. All AC cum RDs/RDs/JDs (Incharge) of Regional Offices/Sub Regional Offices
8. Website Content Manager for uploading the same on the website
9. Rajbhasha Branch for translation
10. Guard File/Spare Copy.



Telegraphic Address :  
"SATARKTA: New Delhi

E-Mail Address  
cenvigil@nic.in

Website  
www.cvc.nic.in

EPABX  
011-24600200

फैक्स / Fax :  
011-24651186



केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023  
सं./No..... 025/VGL/047  
दिनांक / Dated..... 10/09/2025

Circular No. 06 /09/25

**Sub: Observance of Vigilance Awareness week 2025**

**Theme: "सतर्कता: हमारी साझा जिम्मेदारी"**  
**"Vigilance: Our Shared Responsibility"**

Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31<sup>st</sup> October) falls. This year, the Commission has decided that Vigilance Awareness Week would be observed from 27<sup>th</sup> October to 2<sup>nd</sup> November, 2025 with the following theme:

**"सतर्कता: हमारी साझा जिम्मेदारी"**  
**"Vigilance: Our Shared Responsibility"**

2. The observance of Vigilance Awareness Week, 2025 would commence with taking of the integrity pledge (copy enclosed as Annexure A) by public servants in the Ministries/Departments/Central Public Sector Enterprises (CPSEs)/ Public Sector Banks (PSBs) and all other organizations on 27<sup>th</sup> October, 2025 at 1100 hrs.

3. All organizations are advised to conduct activities relevant to the theme to bring about maximum public participation. It is imperative that all organizations should conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

*Handwritten signature/initials in blue ink.*

4. Activities which may be conducted within the organizations include the following:
- Encourage employees to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website ([www.cvc.gov.in](http://www.cvc.gov.in)) and can be accessed by all.
  - Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on preventive vigilance measures.
  - Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to vigilance and fight against corruption.
  - Promote the concept of e-Integrity Pledge by persons with whom the organization deal.
  - Vigilance Study Circles may also conduct outreach and awareness programs.
5. Outreach activities for public / citizens may include the following:
- All Ministries / Departments / Organizations to publicize Integrity Pledge amongst all employees, their families, vendors / suppliers / contractors/ stake holders, students etc. to elicit wider participation. Integrity Pledge for citizens and organizations is enclosed as **Annexure A and B** respectively of this circular.
  - Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
  - Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (X: @CVCIndia; Facebook: CVCofIndia)
  - Organize grievance redressal camps for citizens/ customers by Organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
  - Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at **Annexure C** of this circular.
6. Selected photographs / media clips may be sent to the Commission through email at [coord1-cvc@nic.in](mailto:coord1-cvc@nic.in). Photographs and media clips may be uploaded on departmental/ organizational websites.

*Taj*

7. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission in the format attached as **Annexure D** of this circular by **30<sup>th</sup> November, 2025**.

8. The Commission had earlier vide circular of even number dated 01.08.2025 issued instructions detailing a three-month campaign period (18<sup>th</sup> August, 2025 till 17<sup>th</sup> November, 2025) vide which following preventive vigilance measures were indicated as focus areas to be taken up by all the Ministries / Departments and Organizations and report to be submitted in prescribed format by 30<sup>th</sup> November, 2025:

- a. Disposal of pending complaints
- b. Disposal of pending cases
- c. Capacity Building programs
- d. Asset Management
- e. Digital initiatives

9. This notification is also available on the Commission's website at [www.cvc.gov.in](http://www.cvc.gov.in).

  
(Trishaljit Sethi)  
Secretary

Encl: As stated.

To

- (i) The Cabinet Secretary of India
- (ii) The Secretaries of all Ministries / Departments of Government of India
- (iii) The Chief Secretaries of all Union Territories
- (iv) Director, CBI.
- (v) Director, Directorate of Enforcement
- (vi) Chief Executives of all CPSEs / Public Sector Banks/ Public Sector Insurance Companies/Financial Institutions / Autonomous Organizations / Societies.
- (vii) All Chief Vigilance officers in Ministries / Departments / CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.

**Integrity Pledge for Citizens**

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency

*Supriya*



**Integrity Pledge for Organizations**

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.



**List of activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas**

The following is a list of indicative activities for conducting "Awareness Gram Sabhas":

1. Organize meeting in Gram Panchayats inviting all stake holders like the Sarpanch, members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on integrity and fight against corruption followed by discussion. Anti-Corruption message in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans painting, rangoli, posters and walkathon / marathon / cyclothon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays / nautankies / kalajathas / folk songs / puppet shows, etc., can be organized focusing on integrity and fight against corruption.

*Layout*

**Annexure-D**

**Activity Report Format on Vigilance Awareness Week-2025**

**Name of the Organisation:**

**1. INTEGRITY PLEDGE**

**Table a): Integrity Pledge**

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizen who have undertaken e-pledge

**2. ACTIVITIES / EVENTS ORGANISED WITHIN THE ORGANISATION**

**Table a): Conduct of competitions**

Name of State	City/ Place	Specify program (Debate/ Elocution/ Panel Discussion etc.)	No. of participants	Remarks

**Table b): Other Activities**

Sl. No.	Activities	Details
1 .	Distribution of Pamphlets/ Banners	
2.	Conduct of Workshop/ Sensitization programmes	
3.	Issue of Journal/ Newsletter	
4.	Any other activities	

### 3. OUTREACH ACTIVITIES

**Table a): Involving students in Schools**

Name of State	Name of city / town/ village	Name of school	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

**Table b): Involving students in Colleges**

Name of State	Name of city / town/ village	Name of college	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

**Table c): "Awareness Gram Sabhas"**

Name of State	Name of city / town/ village	Name of Gram Panchayat where "Awareness Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated
Total				

**Table d): Seminars/ Workshops**

Name of State	Name of city / town/ village	No. of seminars/ Workshops organized	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated

194/3

#### 4. OTHER ACTIVITIES

Sl. No.	Activities	Details
1.	Display of Banners/ Posters etc	
2.	No. of grievance redressal camps held	
3.	Use of Social Media	

#### 5. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent along with captions and also place & date of event)

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, number of CDs attached

#### 6. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up on the activities conducted during Vigilance Awareness Week, not more than 1000 words, may be attached in a separate sheet)

*by*





कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE  
CORPORATION  
Ministry of Labour & Employment,  
Govt. of India.



राष्ट्रीय प्रशिक्षण अकादमी  
NATIONAL TRAINING ACADEMY  
द्वितीय तल, ई.पी.एफ.ओ. कॉम्प्लेक्स,  
सेक्टर - 23, द्वारका, नई दिल्ली - 110077.  
IInd Floor, EPFO Complex, Sector 23,  
Dwarka, New Delhi - 110077.  
Website : [www.esic.nic.in/www.esic.in](http://www.esic.nic.in/www.esic.in)

File No. A-34011/4/2025

Dated: 26/09/2025

## Circular

**Subject: Training on Vigilance Matters.**

Pursuant to Central Vigilance Commission Circular no. 04/08/25 dated 01.08.2025 on the Observance of Vigilance Awareness Week, 2025, structured online training programs for (a) Training of Master Trainers and (b) Training of other executives and officials by the Master Trainers/training institutes/other resources on the following subject matters are being planned for the employees of the ESI Corporation:

- (i) Investigation & Report
- (ii) Framing of Chargesheet
- (iii) Conducting CTE type Intensive Examinations

In this connection, National Training Academy (NTA) is organizing a one-day online training program on the above topics for Master Trainers and Group A and Group B officers as per the schedule attached at Annexure A. The link to the training sessions will be provided by email separately. **All Master Trainers and Group A & B officers must mandatorily complete the one-day training program on Vigilance at least once.**

After receiving the training, Master Trainers are required to organise the trainings on the subjects cited above and train the employees in their respective regions and **send the reports to the National Training Academy by 15th October 2025, 1st November 2025, and 15th November 2025 in the prescribed proforma attached at Annexure B. Reports should be submitted in Excel format to the email: [dir-nta@esic.nic.in](mailto:dir-nta@esic.nic.in).**

Also, during the 'Vigilance Week's Three Month Campaign 2025, courses under the following categories (Annexure-C) have been identified from iGOT platform for consumption:

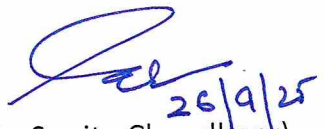
1. Ethics & Governance
2. Conduct Rules,
3. Integrity,
4. Attitudinal Change
5. Cyber hygiene & Security

6. Public Procurement.

Also, Headquarter Office/DMD/Regional Offices/Sub-Regional Offices/ Hospitals & Medical Colleges are directed to encourage employees to complete at least one course from each of the category from the list provided in annexure -C. However, officials are also encouraged to complete as many courses as possible.

The offices have to submit monthly reports on completion using the prescribed proforma attached at Annexure D by the same dates mentioned above.

Your faithfully,

  
(Dr. Sunita Chaudhary)  
Director,  
National Training Academy

To,

1. Insurance Commissioner(P&A), Headquarter Office, ESIC, New Delhi.
2. Zonal Insurance Commissioner(s)/ Zonal Medical Commissioner(s), ESIC
3. Regional Director(s)/Director(s)(I/C)/ Jt. Director(s)(I/C) of all ROs/SROs
4. Medical Superintendent(s) of all ESIC Medical Hospitals
5. D(M)Delhi/ D(M)Noida/ Director NTA
6. Dean(s), all ESIC Medical Colleges and Hospitals
7. Website Content Manager for uploading on website.



कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE  
CORPORATION  
Ministry of Labour & Employment,  
Govt. of India.



राष्ट्रीय प्रशिक्षण अकादमी  
NATIONAL TRAINING ACADEMY  
द्वितीय तल, ई.पी.एफ.ओ. कॉम्प्लेक्स,  
सेक्टर - 23, द्वारका, नई दिल्ली - 110077.  
IInd Floor, EPFO Complex, Sector 23,  
Dwarka, New Delhi - 110077.  
Website : [www.esic.nic.in](http://www.esic.nic.in)/[www.esic.in](http://www.esic.in)

फ़ाइल सं० : A-34011/4/2025

दिनांक : 26/09/2025

## परिपत्र

**विषय : सतर्कता संबंधी विषयों पर प्रशिक्षण।**

केन्द्रीय सतर्कता आयोग परिपत्र संख्या 04/08/25 दिनांक 01.08.2025 के क्रम में, सतर्कता जागरूकता सप्ताह, 2025 के आयोजन हेतु, क. रा . बी . निगम के कर्मचारियों के लिए निम्नलिखित विषयों पर संरचित ऑनलाइन प्रशिक्षण कार्यक्रम, (क) मास्टर ट्रेनर्स का प्रशिक्षण (ख) मास्टर ट्रेनर्स/प्रशिक्षण संस्थानों/अन्य स्रोतों द्वारा अधिकारियों एवं कर्मचारियों का प्रशिक्षण आयोजित किए जा रहे हैं—

1. जाँच एवं प्रतिवेदन
2. आरोप पत्र की रूपरेखा तैयार करना
3. CTE की गहन परीक्षाओं का संचालन

इस संदर्भ में, राष्ट्रीय प्रशिक्षण अकादमी द्वारा मास्टर ट्रेनर्स तथा ग्रुप 'ए' एवं 'बी' अधिकारियों के लिए उपरोक्त विषयों पर एक दिवसीय ऑनलाइन प्रशिक्षण कार्यक्रम आयोजित किया जा रहा है, जिसका कार्यक्रम परिशिष्ट-A में संलग्न है। प्रशिक्षण सत्रों का लिंक पृथक रूप से ईमेल द्वारा भेजा जाएगा। सभी मास्टर ट्रेनर्स एवं ग्रुप 'ए' और 'बी' अधिकारियों के लिए यह अनिवार्य है कि वे सतर्कता पर एक दिवसीय प्रशिक्षण कार्यक्रम कम से कम एक बार अवश्य पूर्ण करें।

प्रशिक्षण प्राप्त करने के उपरांत, मास्टर ट्रेनर्स को उपरोक्त विषयों पर अपने-अपने क्षेत्रों में कर्मचारियों को प्रशिक्षण देना होगा तथा प्रशिक्षण प्रतिवेदन 15 अक्टूबर 2025, 1 नवम्बर 2025 एवं 15 नवम्बर 2025 तक निर्धारित प्रपत्र (परिशिष्ट-B) में राष्ट्रीय प्रशिक्षण अकादमी को भेजना होगा। प्रतिवेदन एक्सेल प्रारूप में ईमेल [dir-nta@esic.nic.in](mailto:dir-nta@esic.nic.in) पर प्रेषित किए जाएँ।

इसके अतिरिक्त, 'सतर्कता सप्ताह की तीन माह की अभियान अवधि 2025' के दौरान iGOT प्लेटफॉर्म से निम्नलिखित श्रेणियों (परिशिष्ट-C) के अंतर्गत पाठ्यक्रम चिन्हित किए गए हैं—

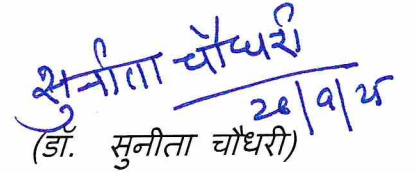
1. नैतिकता एवं सुशासन
2. आचरण नियम

- 3.
4. सत्यनिष्ठा
5. दृष्टिकोण में परिवर्तन
6. साइबर स्वच्छता एवं सुरक्षा
7. सार्वजनिक क्रय (प्रोक्योरमेंट)

मुख्यालय/ डी एम डी / क्षेत्रीय कार्यालयों / उप क्षेत्रीय कार्यालयों / अस्पतालों/ चिकित्सा महाविद्यालयों एवं अस्पतालों , को निर्देशित किया जाता है कि वे कर्मचारियों को प्रोत्साहित करें कि वे परिशिष्ट-C में दी गई सूची में से प्रत्येक श्रेणी का कम से कम एक पाठ्यक्रम अवश्य पूर्ण करें। तथापि, अधिकारियों को यथासंभव अधिकतम पाठ्यक्रम पूर्ण करने हेतु भी प्रेरित किया जाए।

क्षेत्रीय कार्यालयों को उपर्युक्त तिथियों तक निर्धारित प्रपत्र (परिशिष्ट-D) में मासिक प्रतिवेदन प्रस्तुत करना होगा।

भवदीया ,

  
(डॉ. सुनीता चौधरी)

निदेशक, राष्ट्रीय प्रशिक्षण अकादमी

प्रति:

1. बीमा आयुक्त (कार्मिक एवं प्रशासन), मुख्यालय, क. रा . बी . निगम, नई दिल्ली ।
2. सभी अंचल बीमा आयुक्त / आंचलिक चिकित्सा आयुक्त।
3. सभी क्षेत्रीय निदेशक / निदेशक (प्रभारी) / संयुक्त निदेशक (प्रभारी) - सभी क्षेत्रीय/उप-क्षेत्रीय कार्यालय।
4. सभी क. रा . बी . निगम अस्पतालों के चिकित्सा आयुक्त।
5. डी(एम) दिल्ली / डी(एम) नोएडा / निदेशक एन.टी.ए.।
6. सभी क. रा . बी . निगम चिकित्सा महाविद्यालयों एवं अस्पतालों के अधिष्ठाता।
7. वेबसाइट प्रबंधक - वेबसाइट पर अपलोड हेतु।



## Annexure A: Online Training Schedule Format

S.No	Online Training Name	Date	Session	Topic	Faculty Name
1	Vigilance (Master Trainers) (JD and Above)	29.09.2025	1 (9:45AM-11:15 AM)	Investigation & Report	Sh. Heera Singh, Joint Director, NTA
			2 (11:45AM- 01:00PM)	Framing of Chargesheet	Sh. Sonal Gulati, Deputy Director, NTA
			3 (02:00 PM- 03:15PM)	Conducting CTE Type Intensive Examination	CVC Faculty
			4 (3:45PM- 5:00PM)	Conducting CTE Type Intensive Examination	CVC Faculty
2	Vigilance (Master Trainers) (JD and Above)	30.09.2025	1 (9:45AM -11:15 AM)	Investigation & Report	Sh. Heera Singh, Joint Director, NTA
			2 (11:45AM- 01:00PM)	Framing of Chargesheet	Sh. Sonal Gulati, Deputy Director, NTA
			3 (02:00 PM- 03:15PM)	Conducting CTE Type Intensive Examination	CVC Faculty

			4 (3:45PM- 5:00PM)	Conducting CTE Type Intensive Examination	CVC Faculty
<b>3</b>	Vigilance (AD and Above)	09.10.2025	1 9:45AM -11:15 AM)	Investigation & Report	Sh. Heera Singh, Joint Director, NTA
			2 (11:45AM- 01:00PM)	Framing of Chargesheet	Sh. Sonal Gulati, Deputy Director, NTA
			3 (02:00 PM- 03:15PM)	Conducting CTE Type Intensive Examination	CVC Faculty
			4 (3:45PM- 5:00PM)	Conducting CTE Type Intensive Examination	CVC Faculty
<b>4</b>	Vigilance (AD and Above)	21.10.2025	1 (9:45AM -11:15 AM)	Investigation & Report	Sh. Heera Singh, Joint Director, NTA
			2 (11:45AM- 01:00PM)	Framing of Chargesheet	Sh. Sonal Gulati, Deputy Director, NTA
			3 (02:00 PM- 03:15PM)	Conducting CTE Type Intensive Examination	CVC Faculty
			4 (3:45PM- 5:00PM)	Conducting CTE Type Intensive Examination	CVC Faculty
<b>5</b>	Vigilance (AD and Above)	11.11.2025	1 (9:45AM -11:15 AM)	Investigation & Report	Sh. Heera Singh, Joint Director, NTA
			2 (11:45AM- 01:00PM)	Framing of Chargesheet	Sh. Sonal Gulati, Deputy Director, NTA

			3 (02:00 PM- 03:15PM)	Conducting CTE Type Intensive Examination	CVC Faculty
			4 (3:45PM- 5:00PM)	Conducting CTE Type Intensive Examination	CVC Faculty

## Annexure B: Reporting Format for Master Trainers' Training Sessions

Table 1:

S.No	Name of Master Trainer	Address	Contact number	Email ID

Table 2:

S.No	Date of Training	Subject Matter of Training	No. of Employees Trained (by Master Trainers)
1		Investigation & Report	
2		Framing of Chargesheet	
3		Conducting CTE type Intensive Exam	

This report is to be sent to NTA ([dir-training@esic.nic.in](mailto:dir-training@esic.nic.in)) on

- i) 15th October 2025,
- ii) 1st November 2025, and
- iii) 15th November 2025



### Annexure C: Theme wise Courses List

Sl. No.	Name of the Course	Course Developer	Link	Time Duration
	<b><u>ETHICS &amp; GOVERNANCE</u></b>			
1.	Service Delivery Management	By iGoT / By Indian Institute of Public Administration (IIPA)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1134122383049932801122/overview?primaryCategory=Course">https://portal.igotkarmayogi.gov.in/app/toc/do_1134122383049932801122/overview?primaryCategory=Course</a>	3.11 Hrs.
2.	Communication for Citizen Centricity	By DoPT	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11384383331773644811/overview?primaryCategory=Course">https://portal.igotkarmayogi.gov.in/app/toc/do_11384383331773644811/overview?primaryCategory=Course</a>	1.35 Hrs.
3.	Leading Self	By Harappa Education	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1138409911225630721109/overview?primaryCategory=Course">https://portal.igotkarmayogi.gov.in/app/toc/do_1138409911225630721109/overview?primaryCategory=Course</a>	4.56 Hrs.
4.	Efficiency: Competency Framework	By IIPA	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_113873641071910912151/overview?primaryCategory=Course">https://portal.igotkarmayogi.gov.in/app/toc/do_113873641071910912151/overview?primaryCategory=Course</a>	4.17 Hrs.
5.	Public Governance Models	By ISB Hyderabad	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11395641467369062_4149/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11395641467369062_4149/overview</a>	58.56 Mins.
6.	Basics of e-Governance and Digital India	By iGoT	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1134122557758341121167/overview?batchId=0134364746619207687">https://portal.igotkarmayogi.gov.in/app/toc/do_1134122557758341121167/overview?batchId=0134364746619207687</a>	1.04 Hrs.
7.	Stakeholders in Governance	By Institute of Secretariat Training and Management	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11355520422724403_2132/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11355520422724403_2132/overview</a>	1.43 Hrs.
8.	Heart in Governance	By ISTM	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11393805190366003_217/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11393805190366003_217/overview</a>	18.23 Mins.
9.			<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1141284757667266561">https://portal.igotkarmayogi.gov.in/app/toc/do_1141284757667266561</a>	1.15 Hrs.

	AI led Digital Transformation in Urban Governance	Wadhvani Foundation	<a href="#">130/overview</a>	
	<b><u>CONDUCT RULES</u></b>			
10.	Conduct Rules	By ISTM	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11382749647626240_0124/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11382749647626240_0124/overview</a>	1.22 Hrs.
11.	Code of Conduct for Government Employees	By ISTM	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11359618144357580_811/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11359618144357580_811/overview</a>	35 Mins.
12.	Central Civil Services (Conduct) Rules 1964	By National Academy Of Defence Financial Management (NADFM)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_113797117911187456_164/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_113797117911187456_164/overview</a>	46.1 Mins.
	<b>ATTITUDINAL CHANGE</b>			
13.	Problem Solving	Indian Railway Institute Of Transport Management (IRITM)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_114253096976719872142/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_114253096976719872142/overview</a>	24m 54s
14.	Personal Effectiveness	Bharat Sanchar Nigam Limited(BSNL)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1142097583984558081686/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1142097583984558081686/overview</a>	55m 13s
15.	Soft Skills	Indian Railway Institute Of Transport Management (IRITM)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11428343573406515212/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11428343573406515212/overview</a>	26m 48s
16.	Personal and Organisational values	By DoPT	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1138220208431759361388/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1138220208431759361388/overview</a>	55 Mins.
	<b>INTEGRITY</b>			

17.	Code of Conduct for Government Employees	By ISTM	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11359618144357580811/overview?batchId=0135962585066618882">https://portal.igotkarmayogi.gov.in/app/toc/do_11359618144357580811/overview?batchId=0135962585066618882</a>	35 Mins.
18.	Vigilance Administration /Preventive Vigilence	By RAKNPA	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_114127182261567488194/overview?batchId=0141349098299883529">https://portal.igotkarmayogi.gov.in/app/toc/do_114127182261567488194/overview?batchId=0141349098299883529</a>	57.44 Mins.
	<b>CYBER HYGIENE &amp; SECURITY</b>			
19.	Network Security Basics- Introduction to Networking and Security Threat	By National Telecommunications Institute for Policy Research, Innovation & Training (NTIPRIT)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_113837561523576832179/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_113837561523576832179/overview</a>	50 Mins.
20.	Cyber Security Basics	By Microsoft	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11381413806145536_0187/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11381413806145536_0187/overview</a>	2.22 Hrs.
21.	Cybersecurity	By UpGrad	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11391672014338457_611/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11391672014338457_611/overview</a>	2.56 Hrs.
22.	Foundation Course on Cyber Security	By Centre for Development of Advanced Computing (C-DAC)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1138077658038517761143/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1138077658038517761143/overview</a>	24 Hrs.
23.	Basic Course on Cyber Security Awareness	By C-DAC	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1138093093777899521174/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1138093093777899521174/overview</a>	16.17 Hrs.
	<b>PROCUREMENT</b>			
24.	Procurement Process	By Government e Market Place (GeM)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11369174289047552_0147/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11369174289047552_0147/overview</a>	3.6 Hrs.
25.	SAMARTH Procurement	By Karmayogi Bharat	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1139465729184235521109/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1139465729184235521109/overview</a>	16.21 Hrs.

26.	Procurement of Goods and Services	By ISTM	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11400463719096320_01236/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11400463719096320_01236/overview</a>	1.10 Hrs.
27.	Procurement Services (Consultancy / NonConsultancy)	By Department of Expenditure (DoE)	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1138976951627939841425/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1138976951627939841425/overview</a>	32.08Hrs.
28.	Public Procurement Framework of GOI	By DoE	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1134970386480578561102/overview?batchId=0135586625400913920">https://portal.igotkarmayogi.gov.in/app/toc/do_1134970386480578561102/overview?batchId=0135586625400913920</a>	1.55 Hrs.



## Annexure D: Reporting Format for iGOT Course Completion

S.No	Theme of the Training Course	Name of iGOT Course	No. of Employees Completed the Course
1	Ethics		
2	Conduct Rules		
3	Integrity		
4	Attitudinal Change		
5	Cyber Hygiene		
6	Public Procurement		

This report is to be sent to NTA ([dir-training@esic.nic.in](mailto:dir-training@esic.nic.in)) on

- i) 15th October 2025,
- ii) 1st November 2025, and
- iii) 15th November 2025